

Scheduling Guidelines (Effective after Labor Day 2025)

Weekday Scheduling Protocols

- Main OR Capacity: The Main Operating Room will operate with a maximum of nine rooms, reduced from ten.
- Cardiac Cases: If a cardiac case is scheduled, NORA procedures must fit into the Main OR schedule or Endo schedule.
- Cath Lab Cases: All Cath Lab procedures should be scheduled to begin at 8:30 AM or earlier.
- Room Limits at 3 PM: By 3 PM, the goal is a maximum of five rooms in operation in the Main OR. This count includes L&D, but excludes Endo, NORA, and CTS.
- Late-Running Cases: Surgical unpredictability may result in more than five rooms trailing past 3 PM. However, no sixth room may start after 3 PM unless it meets the Surgical Exec Committee's definition of emergent. Non-emergent cases cannot claim emergency status.
- Endo Room After 3 PM: If a second Endo room continues past 3 PM, QZ or time modification may be utilized.
- Room Limits at 5 PM: At 5 PM, there is a strict limit of five rooms in operation, including Endo and NORA.
- Room Limits After 7 PM: Only two OR teams are available after 7 PM, with the possibility of one trailing room. A third room may not be started unless it is emergent.

Ambulatory Surgery Centers (ASCs)

- Room Limitations: For TSC and BCSC, the sum of rooms is restricted on Mondays, Wednesdays, and Fridays.
- Special Circumstances: Dr. Subash Mahajan may an extra room in TSC if it can follow a brief BCSC room.
- Scheduling Past 3 PM: Only one ASC room should run past 3 PM. If a second ASC room trails after 3 PM, QZ or time modification may be applied.
- Drs Dubchuk and Karns are aware that they will only have one anesthesia team at 3PM if they run later than expected

Weekend Scheduling Protocols

- Day Shift Team Availability: On both Saturday and Sunday, two OR teams are available during the day shift; after 3 PM, only one team remains.
- Scheduling Strategy: To avoid afternoon scheduling issues, **plan to utilize the second team if add-on cases are unlikely to start by noon or end by 2PM.**
- Late-Running Cases: If a second room continues past 3 PM, the anesthetist may be required until approximately 5 PM.
- Endo Cases: Endo can operate separately from the Main OR on Saturday but may not create a third room on Sunday.